

October 14, 2021

A regular meeting of the Council of the Borough of Trainer was held via Zoom with Vice President Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time. The meeting was via Zoom due to COVID19.

**PRESENT**

Vice President Jean Beck, Councilpersons John Mathews, Awilda Burgos, Jenn Frazier, Tim Horgan, Michael Carter, Manager Mark Possenti, Engineer Eileen Nelson, Solicitor Frank Catania

**ABSENT**

President Greg Miley

**MINUTES**

The minutes of the September 9th Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Horgan. No opposition. Motion carried. The minutes of the September 27th Council meeting were motioned for approval by Councilperson Mathews to accept and seconded by Councilperson Horgan. No opposition. Motion carried.

**CORRESPONDENCE**

It was motioned by Councilperson Mathews and seconded by Councilperson Horgan that the correspondence for September be accepted and any necessary action taken. No opposition. Motion carried.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE None

ANY MATTERS THAT NEED COUNCILMANIC ACTION: None

**MANAGER/FINANCE**

Mark Possenti:

- Need a motion to accept the 2022 – 2025 Police Collective Bargaining Contract. The contract is for 4 years and the contract changes were read.
- Called for a motion to approve the paid September expenses for General, Recreation and Liquid Fuels Funds in the amount of \$64,243.92 which were provided for inspection. Expenses are filed in the Secretary’s office where they can be requested to view.
- Called for a motion to approve the paid Payroll for the month of September in the amount of \$90,973.53 which was provided for inspection.

**COMMITTEE REPORTS**

**MAYOR /POLICE**

Mayor Zalewski: Stated the Police Department has been losing part-time officers. Mike Morrison was sworn-in as Marcus Hook/Trainer Fire Dept. Fire Police

## **COMMUNITY REDEVELOPMENT/GRANTS**

Councilman Carter: No report

## **HIGHWAY/BUILDINGS**

Councilman Mathews:

- Highway Department is running well.
- Would like to plan a ground breaking ceremony for the Municipal Complex on Saturday Oct. 30<sup>th</sup>.

## **BOARD OF HEALTH**

Councilman Tim Horgan: Grass cutting issues are winding down, now focusing on trash.

## **PUBLIC SAFETY/FIRE**

Councilwoman Beck:

- Read September Code enforcement report (attached)
- Did not have fire report to read.

## **PARKS/ENVIRONMENT**

Councilman Miley: Absent

## **COMMUNITY OUTREACH**

Councilwoman Burgos:

- Looking for 2 volunteers to work the food pantry.

## **RECREATION/NEWSLETTERS**

Councilwoman Jenn Frazier:

- Announce the upcoming Rec Board events for Halloween

## **CODE ENFORCEMENT OFFICER**

Charley Remaley: No report

## **TAX COLLECTOR**

Mark Possenti: September tax collected was \$14,969.82 and trash fees collected were \$550.00. Total uncollected is taxes – 148,962.87 and trash – 22,815.00

Need a motion to approve a deposit of \$15,519.82 into the General fund.

## **ENGINEER**

Eileen Nelson: Read monthly report

See report attached.

## **SOLICITOR**

Frank Catania:

- Need a motion to approve reimbursement of medical expenses to a police officer.

**ORDINANCES**

- None

**RESOLUTIONS**

- None

**OTHER ACTION ITEMS**

- Motion was made by Councilperson Mathews to accept the 2022 – 2025 Police Collective Bargaining Contract and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid September bills for General, Recreation and Liquid Fuels Funds in the amount of \$64,243.92 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion made by Councilperson Mathews to approve the paid Payroll for the month of September in the amount of \$90,973.53 and seconded by Councilperson Horgan. No opposition. Motion carried.
- Motion was made by Councilperson Burgos to authorize a tax collector deposit for September collections to the general fund in the amount of \$15,519.82 and seconded by Councilperson Mathews. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to approve the benefits for retirees who qualify for supplemental medical benefits to include dental, vision and prescription coverage and seconded by Councilperson Burgos. No opposition. Motion carried.
- Motion was made by Councilperson Mathews to approve the reimbursement of medical bills to a police officer and seconded by Councilperson Burgos. No opposition. Motion carried.

**OLD COUNCILMANIC BUSINESS**

None

**NEW COUNCILMANIC BUSINESS**

- Motion needed to approve the benefits to be received for retirees who qualify for benefits.
- Councilwoman Frazier spoke out to Council about issues. She thanked Frank Catania for his help with the upcoming election.

**QUESTIONS AND COMMENTS FROM AUDIENCE**

Marilyn Maher, Price St. – Volunteered to help with the food pantry.

Marcia Kline, Post Rd. – Stated that she did not quit the food pantry and will continue to work it.

Joseph Maher, Price St. – Questioned the budget and asked for the end of September bank balance. Asked Mayor Zalewski about food pantry donations. Commented about the ground breaking ceremony for the Municipal Complex.

Jim Cassidy, formerly Ridge Rd. – Asked about the stone at the end of the Ridge and stated grass is growing through the current stone.

Ed Kline, Post Rd. - Asked if the retiree benefits were in writing and Jim Cassidy also made comment.

**ADJOURNMENT**

Vice President Beck called for a motion to adjourn at 7:47pm; Councilperson Burgos made the motion to adjourn. Councilperson Mathews seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando  
Borough Secretary

## **Monthly Report – August 2021**

### **Charles Remaley – Code Enforcement**

#### **Building Permits Issued - 10**

**Commercial – 1**

**Residential - 7**

**Street Opening – 2**

#### **Certificates of Occupancy Permits Issued – 30**

**Sales - 3**

**Conditional Sales - 0**

**Rentals – 27**

**Re inspection – 0**

**Temporary Structure- 0**

#### **Contractor License Issued – 0**

**Total for 2021- 39**

#### **Zoning Permits - 0**

**Residential – 0**

**Commercial –0**

#### **Portable Structures -0**

### **Property Maintenance – Violation Notices & Citation Warnings & Citations**

#### **Violation Notices**

4036 W 7<sup>th</sup> St. – Depression from old pool collecting water.

4350 Ridge Rd. – Citation warning-High grass.

1000 Sunset St. – Excessive Police calls notice.

3320 W 3<sup>rd</sup> St. – High grass, Violation Notice.

3506 W 3<sup>rd</sup> St. – Accumulation of trash on property.

4350 Ridge Rd. – Property posting – Invoice #283.

316 Irving St. – Motor Vehicle Violation Notice.

3513 W 3<sup>rd</sup> St. – Motor Vehicle Violation Notice.

4412 Post Rd. – Motor Vehicle Violation Notice.

500 Main St. – Motor Vehicle Violation Notice.

3300 W 4<sup>th</sup> St. – Property Posting- Invoice #284.

1308 Forrest St. – Overgrown vegetation.

3400 W 4<sup>th</sup> St. - Dumpster on street – No Permit.

4322 Ridge Rd. – Electrical Fire – Owner notified.

## TRAINER BOROUGH - ENGINEER'S REPORT

- **Buckley Cable – 9<sup>th</sup> Street and Price Street Improvements**  
The contractor advised the owner covered the clean stone level spreader that allows stormwater to discharge from the basin with a modified stone and stated this may be causing the ponding stormwater in the basin. The contractor advised they notified the owner to address. We will keep Council informed of the status. NO CHANGE
- **Erosion Ridge Road**  
Councilman Mathews advised he requested a proposal from MOR for installing additional stone in all grass areas within the Right-of-Way along W. 9<sup>th</sup> Street between Veterans Drive and Ridge Road that are beyond the stone area per the original agreement. Upon submission of the proposal and approval by Council, we will coordinate with MOR and the Borough our site review(s) of the stone and asphalt curb.
- **Adelphia Cable Pipeline**  
Work is progressing with their traffic control in place along Ridge Road/9<sup>th</sup> Street. There have been several meetings regarding the temporary and permanent Traffic Signal at the intersection of Baker and 9<sup>th</sup> Street. PennDOT's Signal Department and Higgins have been involved, with JMT doing the modifications to the plan on behalf of Adelphia.
- **Dawes Court Erosion**  
DELCORA advised they reviewed the site and have no immediate concerns regarding the integrity of their sanitary sewer system. However, they are planning to install gabions (wirework container filled with rock) along the eroded areas of the creek bank in the future. We will inform Council once DELCORA has a schedule for this work. NO CHANGE
- **MS4 Program**  
**Henry Johnson Park– Creek Erosion – need to review with Solicitor for approach to project.**  
  
We received meeting minutes and newsletters from the Borough Secretary for inclusion in the Year and are in the process of completing the annual report for submission at the end of September.
- **2021 County Aid – 2021 Road Program**  
The Borough advised payment of the contract and engineering will be per Liquid Fuels and County Aid funds. The application has been submitted to PennDOT and upon approval we will issue the Notice to Proceed to A.F. Damon. The Chester Water Authority (CWA) advised they intend to, but have not confirmed, they will coordinate with A.F. Damon for paving W. 4<sup>th</sup> Street and Irving Street since both parties are responsible to pave one-half of the roadways.
- **Parkview Mobile Home Park**  
We received revised plans and calculations electronically from Houtmann's office on Tuesday, August 10<sup>th</sup> and they are under review for compliance with the conditional approval. We have been asked to sign the Municipal Notification form for the applicant's submission of the NPDES permit for construction activities.
- **FY 2021 CDBG Chestnut Street Improvements**  
We will present draft design drawings to Council at tonight's meeting.
- **1302 Langley Street-Roadway Settlement**  
We obtained a proposal from MOR for the following work as noted on their attached email:
  - \$1,200 for performing television videos of the sanitary sewer mains and laterals.

- Option for an additional \$1,200 for cleaning the system. It will be determined at the site if this work is needed after the commencement of the television videos. If this work is needed the total award to MOR will be \$2,400.

We recommend Council authorize MOR to proceed for the amount of \$1,200 for performing television videos of the sanitary sewer mains and laterals and an additional \$1,200 for cleaning the system to be determined on-site after the commencement of the television videos for a maximum total of \$2,400. **Council conditionally awarded the TV video work at the August Council meeting, excluding the cleaning of the system, which could be performed by Public Works if needed. The condition being resolution of Ridge Road retaining wall/stone completion.**

- **Damaged Inlet W. 9<sup>th</sup> Street and Chestnut Street**  
We recommend that Council authorize the work for repairing the damaged inlet to MOR for an approximate cost of \$2,685.00 in accordance with their proposal. **Council conditionally awarded at the August Council meeting, the condition being resolution of Ridge Road retaining wall/stone completion.**
- **Chester Water Authority Water Main Renewal Project**  
Work is in progress. Temporary restoration and flushing of the system was underway the week of August 18, 2021.
- **800-810 Main Street Subdivision**  
We reviewed the plans with comments noted in our review letter dated August 10, 2021. The applicant has not responded since the August Council meeting request to attend.
- **Henry Johnson Park- Gravel Drive to Basketball Court**  
We will coordinate the placement of millings with A.F. Damon during the upcoming road program.
- **Sinkhole at A&R Iron Works**  
We will use our quick-view camera in the manhole to check the storm pipe connections in the vicinity of the sink hole within the next few weeks and inform the Borough of our schedule.