

October 10, 2019

A regular meeting of the Council of the Borough of Trainer was held on the above date at the Trainer Municipal Building, 824 Main Street, Trainer, PA with Vice President Jean Beck calling the meeting to order at 7:00 p.m. Eastern Standard Time.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The meeting was opened with the Pledge of Allegiance to the American Flag and followed by a moment of silence.

PRESENT

Frances Zalewski – Mayor
Regina Beck – Vice President
John Mathews – Councilman
Joseph Maher – Councilman
Jim Cassidy – Councilman
Awilda Burgos – Councilwoman
Ed McDaniel – Councilman

Mark Possenti – Manager

Eileen Nelson – Engineer
Mike Sheridan – Solicitor

ABSENT

Greg Miley – President

MINUTES SEPTEMBER SPECIAL MEETING

The minutes of the September 20th special meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Mathews. No opposition. Motion carried.

MINUTES SEPTEMBER CAUCUS

The minutes of the September Caucus meeting were motioned for approval by Councilperson Cassidy to accept and seconded by Councilperson Maher. No opposition. Motion carried.

MINUTES

The minutes of the September meeting were motioned for approval by Councilperson Maher to accept and seconded by Councilperson Cassidy. No opposition. Motion carried.

GENERAL FUND

It was motioned that the proper Borough Officials be authorized to draw orders on the Borough Treasure in favor of the following persons and in the amounts shown. Where such orders have already been drawn, the actions of the Borough Officials in so doing be ratified and confirmed. It was motioned, the September bills for approval by Councilperson Cassidy and seconded by Councilperson Mathews. No opposition. Motion carried.

SEPTEMBER GENERAL FUND BILLS

Paychex Invoice	September Monthly	-181.10
United States Postal Service	Roll of stamps	-55.00
Stantec Consulting	Professional services	-4,318.00
Charles Higgins & Sons	Traffic light maintenance	-126.40
Staples Advantage	Office supplies	-523.14
Possenti Consulting, LLC	2019 Services June	-2,150.00
PECO - Park	HJ Park	-35.43
PECO - Garage	Hwy garage	-40.75
PECO - Municipal Bldg.	Municipal bldg.	-897.13
Wilson of Wallingford	Fuel Oil Highway Garage	-663.53
Broomall Truck & Auto Repair	Police and Hwy vehicles	-1,658.97
Home Depot	Hwy maintenance supplies	-65.00
Mikes Automotive	Police vehicle deductible	-1,000.00
A.R.D. Uniform Enterprises	Police uniforms	-845.00
Arthur J. Gallagher	Liability ins.	-22,988.22
Goodyear Auto Service Center	Police vehicles	-880.30
De Valley Veterinary Hospital	Annual contract Nero	-750.00
United States Postal Service	Large letters mailed	-6.90
Chester Water Authority	Service agreement Municipal Complex	-14,715.50
Orlando, Victoria A.	Scavenger Hunt prize money	-200.00
United States Postal Service	2 certified letters Borough	-13.10
United States Postal Service	Roll stamps Code office	-55.00
Express Printing	Centennial printing final payment	-1,550.00
Marcus Hook/Trainer Fire Dept.	2019 3rd Quarter Appropriation	-9,250.00
Chester Water Authority - HJP	HJ Park	-22.97
Signature Emergency Products	Police equipment	-112.00
Comcast Business	VOIP phone	-365.38
Metropolitan Communications	Police radio maintenance	-360.50
Witmer Public Safety Group, Inc	Police uniform equipment	-186.89
Integral Systems Corp	Computer maintenance/repair	-825.00
Sunoco - SunTrak	Police vehicle fuel	-2,554.37
Chester Water - Hydrants	Hydrants	-1,195.10
David Dodge	Police vehicle	-18.49
AT&T Mobility	Police data reader	-264.11
Talley's Garage & Towing	Police Vehicles	-286.00
De Co Solid Waste	August tipping fees	-5,171.74
Pa One Call System, Inc.	Monthly fax service	-4.37
Michael Anthony General Contractor	Emergency Board up 921 Sunset	-2,456.28
Chester Water - Municipal	Municipal bldg.	-79.52

PECO Street Lighting	Street lighting	-2,107.63
B&L Disposal	Waste disposal	-6,660.00
Excel Business Systems	Main copier	-20.51
PECO-Underpass Lighting	Underpass lighting	-61.75
R. Johnston & Sons, Inc.	Emergency Board up Lot 27	-260.50
Utility Advocate	Energy savings	-19.55
Kelly & Close Engineers	Municipal Complex site work	-4,180.45
United Concordia Life & Health	Dental Coverage	-1,534.37
Marcus Hook/Trainer Fire Dept.	2019 Volunteer Fire Relief	-8,959.35
Paychex Invoice	September 13 Biweekly	-158.45
United States Postal Service	Certified Code office	-7.00
United States Postal Service	Large letter mailed	-1.30
Orlando, Victoria A.	Petty Cash, Centennial DJ	-400.00
Dawn Phillips	Reimburse for Centennial	-142.22
Wizard's Festival of Fun, Inc.	Balance due for Centennial event	-17,975.00
TD Card Services	QB	-24.73
Arthur J. Gallagher	Liability ins.	-1,354.00
Marcus Hook Borough	Fire Truck September	-131.61
Marcus Hook Borough	Fire Station September	-1,027.45
Earth Engineers, Inc.	Municipal Complex boring samples	-7,425.00
Integral Systems Corp	Computer maintenance	-75.00
DCIU	Health Benefits October 2019	-21,839.57
Charles Higgins & Sons	Street light maintenance	-91.60
Global Security Systems, Inc.	Security Monitoring	-120.00
Comcast Cable	Cable services	-248.79
Broomall Truck & Auto Repair	Police vehicles	-417.50
United States Postal Service	Roll of stamps, certified letter	-61.85
PA Municipal Retirement System	Act 205 2019 MMO Contribution	-9,802.00
TD Ameritrade	2019 Act 205 MMO State Aid	-211,793.00
Paychex Invoice	September 27 Biweekly	-155.45
Paychex Invoice	October Monthly	-121.10

-374,047.92

PAYROLL ACCOUNT

It was motioned by Councilperson Burgos and seconded by Councilperson McDaniel that Payroll for the month of September is paid. No opposition. Motion carried.

SEPTEMBER PAYROLL FOR ALL EMPLOYEES

Total payroll for the month of September \$82,973.59.

LIQUID FUEL BILLS

Liquid Fuel Bills for the month of September meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Maher. No opposition. Motion carried.

SEPTEMBER LIQUID FUEL BILLS

Mauger & Co.	Hwy vehicle fuel	-683.79
PECO	Traffic Lighting	-276.57
Stantec Consulting	Fees 2019 Road Program	-4,184.00
		-5,144.36

COMMUNITY CENTER BILLS

Community Center Bills for the month of September meeting were motioned for approval by Councilperson Mathews and seconded by Councilperson Maher. No opposition. Motion carried.

SEPTEMBER COMMUNITY CENTER BILLS

PECO electric	CC Electric	-73.54
PECO gas	CC Gas/Electric	-102.96
Banta's Bestway Trash	Dumpster removal	-120.00
		-296.50

PERMITS & LICENSE

Permits for the month of September meeting were motioned for approval by Councilperson Cassidy and seconded by Councilperson Mathews. No opposition. Motion carried.

PERMITS & LICENSE – SEPTEMBER

5 Building permits	\$400.00
0 Contractor license	\$0
11 C/O Applications	\$1,150.00
0 Plumbing permits	\$0
1 Electrical permits	\$80.00
2 Zoning	\$100.00
3 Other Permits/License	\$914.00
1 Liens	\$573.58
1 Vacant property registration	\$150.00
Amount turned over to Borough	\$3,367.58

CHESTER WATER AUTHORITY

0- Street Openings
Amount turned over to Borough \$0

PECO

0- Street Openings
Amount turned over to Borough \$0

DELCORA

0 – Permits
Amount turned over to Borough \$0

OTHER -

0 – Permits

Amount turned over to Borough \$0

CORRESPONDENCE

It was motioned by Councilperson Maher and seconded by Councilperson Cassidy that the correspondence for September be accepted and any necessary action taken. No opposition. Motion carried.

SEPTEMBER CORRESPONDENCE

- Received from Keystone an electronic deposits in the amount of \$27,192.14 September EIT distribution.
- Received from Keystone an electronic deposits in the amount of \$1,084.14 September LST distribution.
- Received from Delaware County Monthly transfer report for September.
- Received from Delaware County Tax Claim Monthly for August and a check in the amount of \$10,095.18.
- Received from Delaware County Real Estate Assessment change report.
- Received MMO State Aid deposit in amount of \$71,686.98.
- Received Liquid Fuels tax estimate for 2020 in amount of \$50,627.18.
- Received from CMI in regards to storage tank spill prevention.
- Received from DEP sent to Monroe Energy in regards to storage tank.
- Received from Thomas Anderson, the Act 44 Annual Disclosure.

QUESTIONS AND COMMENTS FROM AUDIENCE ON CORRESPONDENCE

None

ANY MATTERS THAT NEED COUNCILMANIC ACTION

None

COMMITTEE REPORTS

MAYOR

Mayor Zalewski:

- Thanked all volunteers for the Centennial, a good times was had by all.
- Rep Kirkland has scheduled at meeting at Borough Hall for our residents later this month. Waiting to advertise the flyer.
- Called an executive.

***POLICE CHIEF** – No report

MANAGER/FINANCE

Mark Possenti:

- Received a call from a commercial investor to set up a meeting for the Opportunity Zone.
- Street Light project will be reviewing final design, they would like to meet with Council at November meeting.
- Numbers are coming in for the General Budget, forward any input. Will pass the preliminary budget at November Caucus and the final in December.

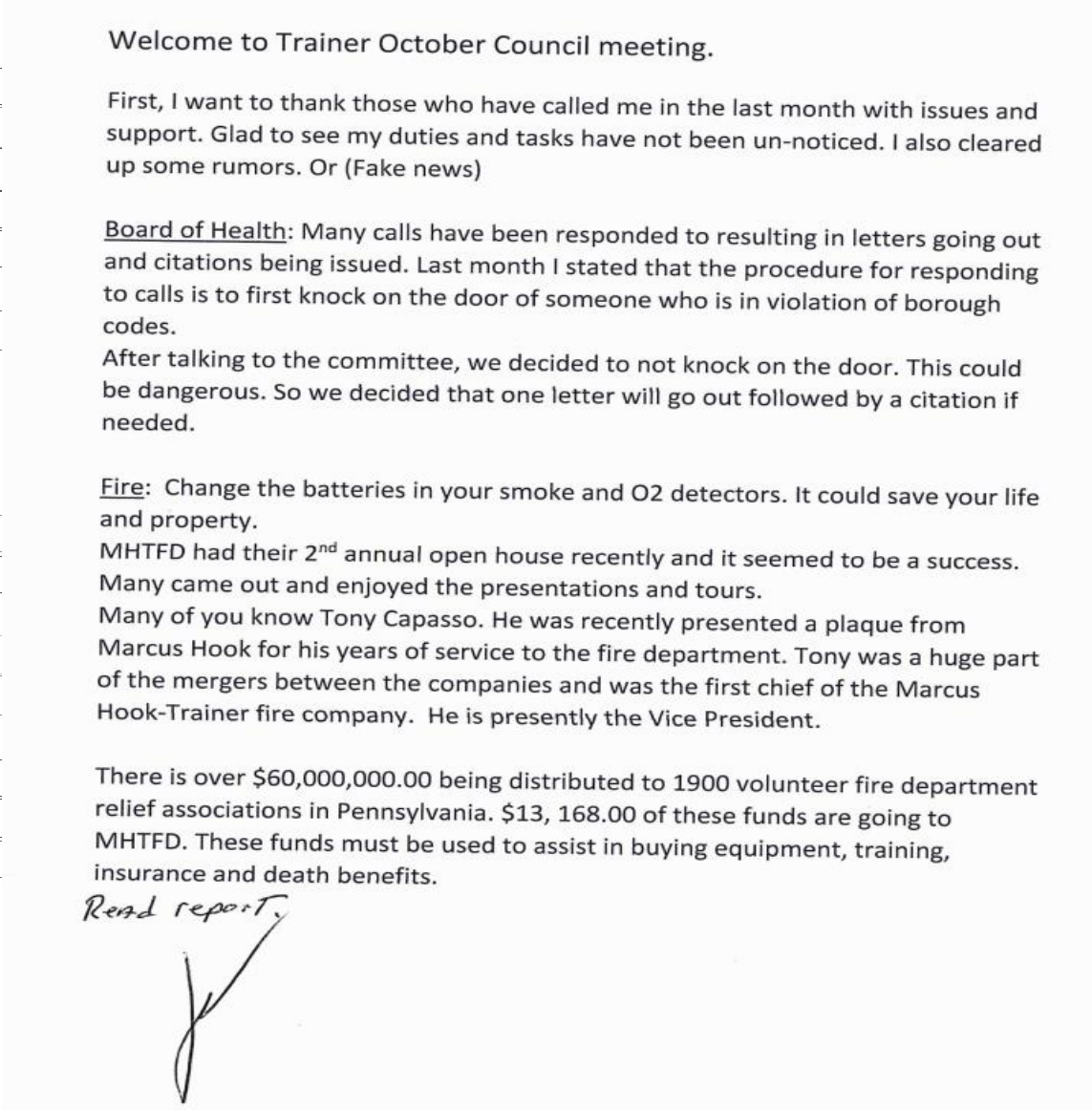
PARKS/RECREATION/ENVIRONMENT

Councilman Maher:

- The Hayride is October 19th from 5 – 10pm and Trunk or Treat is Oct 30th at 6pm.
- Upon Highway’s inspection of the playgrounds, swing, chains and parts need to be replace at an estimated cost of \$500.00. A motion is needed to approve.

FIRE/BOARD OF HEALTH

Councilman Cassidy:



September Fire report is attached.

HIGHWAY/BUILDINGS

Councilman Mathews had no report.

PUBLIC SAFETY

Councilwoman Beck read the Code office reports for September.
September: 10 bldg. permits, 16 C/O's, 0 Contractor licenses, 3 zoning and numerous violation notices, citation warnings and citations issued.

COMMUNITY OUTREACH/NEWSLETTERS

Councilwoman Burgos:

- Have pamphlets and information in regard to:
- City Team Thanksgiving and Christmas sign-ups.
- Flaggers job opportunities.

COMMUNITY REDEVELOPMENT

Councilman Ed McDaniel had no report.

CODE ENFORCEMENT OFFICER

Had a matter for executive.

TAX COLLECTOR

Mark Possenti stated taxes for September collected \$12,109.86. Uncollected \$198,818.12 in taxes and \$20,045.00 in trash fees.

MONROE ENERGY

Adam Gattuso stated that the upcoming turn-around has begun for the tower. They are done hiring 12 new operators.

ENGINEER

Eileen Nelson

Engineer's Report

Attached

SOLICITOR

Mike Sheridan stated:

- No report
- Had a matter to discuss in an executive session.

ORDINANCES

- None

RESOLUTIONS

- None

OTHER ACTION ITEMS

- Motion was made by Councilperson Maher to authorize the repair of playground swings and parts at a cost of approximately \$500.00. And seconded by Councilperson Cassidy. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize closing TAN accounts showing on the

- General balance sheet and seconded by Councilperson Maher. No opposition. Motion carried.
- Motion was made by Councilperson Cassidy to authorize Mike Sheridan to file a claim against Kelly Landscaping in district court for an incomplete project and seconded by Councilperson Mathews. No opposition. Motion carried.
 - Motion was made by Councilperson Mathews to authorize Mike Sheridan to draw an agreement in regard to the borough's property maintenance behind Chuck Miles house and seconded by Councilperson McDaniel. No opposition. Motion carried.
 - Motion was made by Councilperson Mathews to post the lot from the property at 3808 W 9th St. giving 7 days to remove trash, junk, vehicles, etc from the property and have Mark Possenti contact a clean-up company to remove and clean if necessary for non-compliance and seconded by Councilperson Cassidy. No opposition. Motion carried.

OLD COUNCILMANIC BUSINESS

Councilman Cassidy asked Councilman Mathews if there has been any update from Kelly Landscape in regards to the ivy on the Ridge. Mike Sheridan will reach out as they have had no reply from the company. Council made a motion to pursue small claims court to settle the matter. Councilman Mathews stated he had info about the street sweeper.

NEW COUNCILMANIC BUSINESS

None

QUESTIONS AND COMMENTS FROM AUDIENCE

Marilyn Maher, Price St. – Asked to verify the time as 6 – 8pm for Halloween night.

Sue Simone, 5th St. – Neighbor at 4213 5th St. is in Texas and property still has high grass and trash. Councilman Cassidy stated a citation was issued.

Chuck Miles, Ridge Rd. – Stated Council members have certain jobs and wanted to know why some issues are pushed on the Code enforcement officer. He presented letters/citation warnings from Karen Cassidy of BOH.

Terry Millard, Chestnut St. – Stated that previously right after the Pledge of Allegiance and moment of silence the balance of funds used to be read but not anymore and asked why. She stated she spoke with Councilman Cassidy about this. Nobody on Council recalled this ever happening. Council stated that the meetings have never been run in that order, the meeting agenda has not changed as long as they have all been members. Councilman Maher stated he would give a report when he was on the finance committee.

Ruditys, Anderson St. – Mr. Ruditys spoke in his defense in regards to the complaints about his and his neighbor's property from Kirk Dodson. He stated that Dodson has been on his property and takes pictures over the fence. Ruditys asked if this was illegal. He stated that most of Dodson's complaints are unfounded. He also stated the conditions of Dodson's property of wood behind his shed. Council stated that it is not illegal to take the pictures and to notify the police if he sees Dodson on his property.

An Executive session was called at 7:52 pm to discuss personnel and real estate matters.

The regular Council meeting resumed at 8:29 pm. And the following action took place:

A motion was made to authorize Mike Sheridan to draw an agreement in regard to the borough's property maintenance behind Chuck Miles house. Miles has had permission to use the property for years.

A motion was made to post the lot from the property at 3808 W 9th St. giving 7 days to remove trash, junk, vehicles, etc from the property and have Mark Possenti contact a clean-up company to remove and clean if necessary for non-compliance.

ADJOURNMENT

Vice President Jean Beck called for a motion to adjourn at 8:34pm; Councilperson Mathews made the motion to adjourn. Councilperson Cassidy seconded the motion. No opposition. Motion carried.

Respectfully submitted,

Victoria Orlando
Borough Secretary

TRAINER BOROUGH - ENGINEER'S REPORT

- **Ridge Road Pedestrian Improvements FY 2018 CDBG**
We are preparing the signal plans based on our discussions with PennDOT and we plan to resubmit to PennDOT along with HOP updates by end of week of October 7th.
We submitted the Application to PECO for the Easement Agreement on October 1, 2019.
- **2019 Road Program**
The completion report was submitted to PENNDOT on September 19, 2019.
- **Subdivision and Land Development Plan for Borough Complex**
No further update has been provided to our office. **Project was put up on PennBid website for re-bid with bids being opened on November 8, 2019**
- **Buckley Cable – 9th Street and Price Street Improvements**
We are awaiting revised plans. **We provided a copy of our review letter to Bill Buckley. I spoke with Matt Houtmann today and answered a few of his remaining questions.**
- **FY 2019 CDBG – 10th Street Improvements**
We are preparing the design and bid documents and plan to submit to the OHCD by end of week of October 7th.
- **MS4 Report**
The MS4 Year 1 Report was submitted to the Pennsylvania Department of Environmental Protection on September 27, 2019.
- **Post Road**
PENNDOT advised that they have completed some work regarding the hump on Post Road between Smith Street & Main Street as well as tree trimming along Township Line Road. Per our discussion with Greg Miley additional work is needed on Post Road. We suggest a site meeting with PennDOT and Greg Miley to review the concerns. We will coordinate if Council agrees.
- **Borough Campus**
We reviewed a request from Traffic Planning and Design for a Traffic Impact Study and wanted to confer with Council as to any deferred development in the area. **Replied no known deferred development within the Borough.**
- **US 13 – Redesignation**
Our office was contacted regarding the request to re-designate US 13 through the Borough as Business 13 and have the actual route sent to 291 in the city from Morton Avenue. This would involve 4th street from the city line to Price Street being changed in the Borough. **Letter, based on discussion at Caucus meeting, was prepared and sent to Chester City Planning Director 10/3.**
- **Community Center**
I forwarded a copy of the plan prepared for the Feasibility Study to K. Peter Barrow to request a quote for an appraisal of the property.
- **Sanitary sewer complaints**
I emailed DELCORA regarding the issues raised at Caucus regarding road settlement at 1029 Price and in the 1300 block of Langley. **More specific information is needed on the Langley complaint.**

cc: Victoria Orlando / Fran Zalewski / Gregory Miley / John Mathews / Jim Cassidy / Joseph Maher / Jean Beck / Awilda Burgos / Everett McDaniel / Michael Sheridan, Esquire / Joseph & Mark Possenti

MARCUS HOOK TRAINER FIRE DEPARTMENT MONTHLY REPORT

SEPTEMBER 2019

INCIDENT TYPE	# INCIDENTS
- Fire, other	1
- Cooking fire, confined to container	2
- Trash or rubbish fire, contained	1
- Medical assist, assist EMS crew	7
- Motor vehicle accident with injuries	2
- Gas leak (natural gas or LPG)	1
- Service Call, other	1
- Assist police or other governmental agency	2
- Cover assignment, standby, moveup	1
- Good intent call, other	1
- Dispatched & cancelled en route	14
- Local alarm system, malicious false alarm	1
- System malfunction, other	1
- Sprinkler activation due to malfunction	1
- CO detector activation due to malfunction	1
- Alarm system activation, no fire - unintentional	1
TOTAL INCIDENTS:	38

The department did not respond to 4 alarms no crew!

From 6am-6pm we had 31

From 6pm-6am we had 7 alarms

Top runner for the month is Ray Betts with 28 alarms

Between Marcus Hook and Trainer 24 alarms

out of town 14 alarms

Reporting Officer Ken Smith Jr. Deputy Fire Chief