

*The Borough of Trainer
Office of Code Enforcement*

4300 Township Line Rd. Trainer, PA 19061 * Phone 610-497-3838 x3 * Fax 610-497-7840
Email: cremaley@trainerboro.com

CERTIFICATE OF OCCUPANCY APPLICATION
For Rental (Residential and/or Commercial)

Property Owners Information:

NAME: _____

ADDRESS: _____
City state zip

PHONE: _____

EMAIL: _____

For Commercial:

Business Name: _____

Address: _____

Contact Name and Phone: _____

Each Certificate of Occupancy shall be issued for a period of one year from its date of issue unless there is a change in Occupancy.

Prior to a change in Occupancy, a new Certificate MUST be applied for and approved.

<u>ADDRESS OF RENTAL PROPERTY</u>	<u>FIRST AND LAST NAMES ALL TENANTS INCLUDING CHILDREN</u>	<u>TENANTS PHONE NUMBER</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

RENTAL INSPECTION FEES:

- \$100.00 – Unit – Rental – Change of Occupancy (Apartments, Houses, Commercial Units)
- \$100.00 – Unit – Rental – Annual Renewal Inspection (Apartments, Houses, Commercial Units)
- \$75.00 – Unit – Re-inspection Fee
- \$100.00 – Unit – Common Area Inspection

For Information regarding your inspection, please contact our Building Code Official